

ODP-81-1373  
16 October 1981

MEMORANDUM FOR: DDO ADP Control Officer  
OCO ADP Control Officer  
OD&E ADP Control Officer  
OSO ADP Control Officer  
DD/A/ODP

STAT FROM : [REDACTED]  
Policy and Plans Group, ODP  
SUBJECT : Excess ADP Equipment

1. The attached Property Turn-In Document (Form 1707) lists ADP equipment excess to an office's needs. If your component has a requirement for any of the equipment, please forward a Speed Letter to ODP Management Staff, Attn: [REDACTED] Room 2D0105, Headquarters by 2 Nov 1981. The Speed Letter should include the following information from the Form 1707:

Turn-In no. (Document Control No.);  
Item No.;  
Nomenclature; and  
A statement of the requirement

2. Any technical questions about the equipment should be addressed directly to the contact named on the form. If you have any questions concerning the reassignment of this equipment, please feel free to call me on [REDACTED]

[REDACTED]

Att: Form 1707; No.: 6056-81239-540 (items #1,2,3)

ODP/SS: (16Oct81) (excess-adj)  Mildred's green disk #1)

STAT

DISTRIBUTION:

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